

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0007-I

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2024-07-01

To: 2025-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.11111 \$206,702.69

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	55817 Student Travel	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$3,050.00	\$3,050.00	
11000 Operational	1000 Instruction	56112 Other Instructional Materials	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$8,000.00	\$8,000.00	
11000 Operational	2100 Support Services-Students	56118 General Supplies and Materials	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$10,000.00	\$10,000.00	
11000 Operational	2200 Support Services-Instruction	53330 Professional Development	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$5,000.00	\$5,000.00	
11000 Operational	2300 Support Services-General Administration	53411 Auditing	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$13,000.00	\$21,530.00	\$34,530.00	
11000 Operational	2300 Support Services-General Administration	53413 Legal	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$10,000.00	\$26,026.69	\$36,026.69	
11000 Operational	2300 Support Services-General Administration	55400 Advertising	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$1,000.00	\$1,000.00	
11000 Operational	2400 Support Services-School Administration	53711 Other Charges	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$1,454.00	\$1,454.00	
11000 Operational	2400 Support Services-School Administration	55915 Other Contract Services	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$55,090.00	\$55,090.00	
11000 Operational	2400 Support Services-School Administration	56113 Software	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$1,000.00	\$1,000.00	
11000 Operational	2400 Support Services-School Administration	56118 General Supplies and Materials	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$2,639.00	\$2,639.00	
11000 Operational	2500 Central Services	55915 Other Contract Services	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$38,000.00	\$59,164.00	\$97,164.00	
11000 Operational	2600 Operation & Maintenance of Plant	53711 Other Charges	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$602.00	\$602.00	
11000 Operational	2600 Operation & Maintenance of Plant	54412 Natural Gas (Buildings)	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$4,000.00	\$1,000.00	\$5,000.00	
11000 Operational	2600 Operation & Maintenance of Plant	56118 General Supplies and Materials	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$11,147.00	\$11,147.00	
Sub Total							\$206,702.69		
Indirect Cost									
DOC. TOTAL							\$206,702.69		

Justification:

To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Role

Date

Justine Vigil

Business Manager

2/5/2025 2:55:15 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0008-I

Fund Type: Flowthrough

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 14000.0000.11112 \$11.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
14000 Instructional Materials Sub-Fund	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$11.00	\$11.00	
						Sub Total	\$11.00		
						Indirect Cost			
						DOC. TOTAL	\$11.00		

Justification:

To adjust budget per the FY24 audited financials- cash balance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

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Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	1/28/2025 9:01:06 PM

Must submit backup for all BARs,
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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0009-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY
Budget Period: 07/01/2024 To: 06/30/2025
A. Approved Carryover:
B. Total Current Year Allocation:
D. Total Funding Available:

Revenue 23000.0000.11112 \$12,115.52

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
23000 Non-Instructional Support	1000 Instruction	53711 Other Charges	9000 Co-Curricular and Extra-Curricular Activities	515001 South Valley Prep	0000 No Job Class		\$8,597.00	\$8,597.00	
23000 Non-Instructional Support	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class	\$40,068.48	\$3,518.52	\$43,587.00	
						Sub Total	\$12,115.52		
						Indirect Cost			
						DOC. TOTAL	\$12,115.52		

Justification:
To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	2/5/2025 2:55:26 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0010-I
Fund Type: Flowthrough
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 07/01/2024	To: 06/30/2025
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31701.0000.11112 \$105,091.47

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31701 Capital Improvem ents SB-9 Local	4000 Capital Outlay	54315 Maintenance & Repair - Bldgs/Grnds/Equi pment (SB-9)	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$122,966.53	\$105,091.47	\$228,058.00	
Sub Total							\$105,091.47		
Indirect Cost									
DOC. TOTAL							\$105,091.47		

Justification:
To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	2/5/2025 2:55:31 PM

Must submit backup for all BARs,
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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0012-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31600.0000.11112 \$42,718.90

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31600 Capital Improvem ents HB-33	4000 Capital Outlay	54311 Maintenance & Repair - Furniture/Fixtures/ Equipment	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$1,012.70	\$1,012.70	
31600 Capital Improvem ents HB-33	4000 Capital Outlay	54312 Maintenance & Repair - Buildings and Grounds	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$345,099.10	\$41,706.20	\$386,805.30	
						Sub Total	\$42,718.90		
						Indirect Cost			
						DOC. TOTAL	\$42,718.90		

Justification:
To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name	Role	Date
Justine Vigil	Business Manager	2/5/2025 2:55:37 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0013-I

Fund Type: Direct Grant

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 25153.0000.11112 \$15,147.83

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
25153 Title XIX MEDICAL D 3/21 Years	2100 Support Services-Students	55915 Other Contract Services	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$27,646.03	\$15,147.83	\$42,793.86	
Sub Total							\$15,147.83		
Indirect Cost									
DOC. TOTAL							\$15,147.83		

Justification:

To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	2/5/2025 2:55:43 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0014-I
Fund Type: Flowthrough
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 07/01/2024

To: 06/30/2025

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 27109.0000.11112 \$4,169.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
27109 Instructional Materials - Special Appropriations	1000 Instruction	56111 Instructional Materials Cash - 50% Textbooks	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$4,169.00	\$4,169.00	
						Sub Total	\$4,169.00		
						Indirect Cost			
						DOC. TOTAL	\$4,169.00		

Justification:
To adjust budget per the FY24 audited financials- cash balance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Justine Vigil

Role

Business Manager

Date

1/28/2025 9:11:44 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0015-I
Fund Type: Direct Grant
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 28208.0000.11112 \$5,490.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28208 ECECD Direct	3100 Food Services Operations	56116 Food	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$25,000.00	\$5,490.00	\$30,490.00	
						Sub Total	\$5,490.00		
						Indirect Cost			
						DOC. TOTAL	\$5,490.00		

Justification:
To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature		
<u>Name</u>	<u>Role</u>	<u>Date</u>
Justine Vigil	Business Manager	2/5/2025 2:55:53 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0016-I
Fund Type: Direct Grant
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2024-07-01

To: 2025-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 29102.0000.11112 \$3,490.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
29102 Private Dir Grants (Categorical)	3300 Community Services Operations	53711 Other Charges	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$6,016.00	\$3,490.00	\$9,506.00	
Sub Total							\$3,490.00		
Indirect Cost									
DOC. TOTAL							\$3,490.00		

Justification:
To adjust budget per the FY24 audited financials- cash balance.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Justine Vigil

Role

Business Manager

Date

2/5/2025 2:56:01 PM

Must submit backup for all BARs,
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direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0017-IB
Fund Type: Direct Grant
Adjustment Type: Initial Budget

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2024-07-01

To: 2025-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 28217.0000.11112 \$5,249.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28217 NM Food Security Appropriation / Statewide Hunger Initiative	3100 Food Services Operations	56119 Supply Assets (\$5,000 or less).	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$5,249.00	\$5,249.00	
						Sub Total	\$5,249.00		
						Indirect Cost			
						DOC. TOTAL	\$5,249.00		

Justification:
To adjust budget per the FY24 audited financials- cash balance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
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ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Approvals by Digital Signature

Name

Justine Vigil

Role

Business Manager

Date

1/28/2025 9:16:04 PM

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0018-IB

Fund Type: Direct Grant

Adjustment Type: Initial Budget

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 28211.0000.11112 \$22,566.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
28211 NM Schools Covid-19 Testing Program DOH	2600 Operation & Maintenance of Plant	55915 Other Contract Services	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$22,566.00	\$22,566.00	
						Sub Total	\$22,566.00		
						Indirect Cost			
						DOC. TOTAL	\$22,566.00		

Justification:

To adjust budget per the FY24 audited financials- cash balance

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

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Approvals by Digital Signature		
Name	Role	Date
Justine Vigil	Business Manager	1/28/2025 9:16:48 PM

Must submit backup for all BARs,
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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0020-IB
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Initial Budget

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 31200.0000.43209 \$12,965.54

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
31200 Public School Capital Outlay	4000 Capital Outlay	53414 Other Services	0000 No Program	515001 South Valley Prep	0000 No Job Class		\$12,965.54	\$12,965.54	
						Sub Total	\$12,965.54		
						Indirect Cost			
						DOC. TOTAL	\$12,965.54		

Justification:

PSCOC award attached

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:
B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.
ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

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PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0022-I

Fund Type: General Fund / Capital
Outlay / Debt Service

Adjustment Type: Increase

Fiscal Year: 2024-2025

Entity Name: South Valley Preparatory School

Adjustment Changes Intent/Scope of Program Yes or No?: No

Contact: Justine Vigil, Business Manager

Total Approved Budget (Flowthrough):

Phone: 505-938-7707

Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2024-07-01

To: 2025-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.41920 \$200.00

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	56118 General Supplies and Materials	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class	\$10,000.00	\$200.00	\$10,200.00	
Sub Total							\$200.00		
Indirect Cost									
DOC. TOTAL							\$200.00		

Justification:

To increase budget due to funds received.

Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:

A. The requested budget/changes were authorized at a scheduled Board of Education or Governance Council meeting open to the public on:

B. Justification for the transfer: Explanation such as "underbudgeted", "insufficient budget", or "needed to close out Project" ARE NOT ACCEPTABLE. Attach additional sheets if necessary.

ALL TRANSFER BARS MUST NET OUT TO ZERO ON THE DOC. TOTAL LINE.

Must submit backup for all BARs,
except transfers of funds for SEG or
direct grants

STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0023-I
Fund Type: General Fund / Capital
Outlay / Debt Service
Adjustment Type: Increase

Fiscal Year: 2024-2025
Adjustment Changes Intent/Scope of Program Yes or No?: No
Total Approved Budget (Flowthrough):

Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY

Budget Period: 2024-07-01

To: 2025-06-30

A. Approved Carryover:

B. Total Current Year Allocation:

D. Total Funding Available:

Revenue 11000.0000.41980 \$2,552.79

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	1000 Instruction	55817 Student Travel	1010 Regular Education (PreK-12) Programs	515001 South Valley Prep	0000 No Job Class		\$2,552.79	\$2,552.79	
Sub Total							\$2,552.79		
Indirect Cost									
DOC. TOTAL							\$2,552.79		

Justification:
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Compliance with Sections 10-15-1 and 22-8-12, NMSA, 1978 Compilation:
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Approvals by Digital Signature

Name

Justine Vigil

Role

Business Manager

Date

2/7/2025 12:24:19 PM

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STATE OF NEW MEXICO
PUBLIC EDUCATION DEPARTMENT
300 Don Gaspar Santa Fe, NM 87501-2786
Budget Adjustment Request

Doc. ID: 515-000-2425-0024-I
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Entity Name: South Valley Preparatory School
Contact: Justine Vigil, Business Manager
Phone: 505-938-7707
Email: justine@vigilgroup.net

FLOWTHROUGH ONLY	
Budget Period: 2024-07-01	To: 2025-06-30
A. Approved Carryover:	
B. Total Current Year Allocation:	
D. Total Funding Available:	

Revenue 11000.0000.46100 \$506.43

Fund	Function	Object	Program	Location	Job Class	Present Budget	Adj Amt Exp	Adj Budget	ADD'L FTE
11000 Operational	2600 Operation & Maintenance of Plant	54416 Communication Services	0000 No Program	515001 South Valley Prep	0000 No Job Class	\$15,000.00	\$506.43	\$15,506.43	
						Sub Total	\$506.43		
						Indirect Cost			
						DOC. TOTAL	\$506.43		

Justification:
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